



SOUTHAMPTON FREIGHT SERVICES LTD

LOCAL KNOWLEDGE • GLOBAL SCALE



Dear New Customer!

Many thanks for providing us with the opportunity to work with you and welcome! Please find attached our **CUSTOMER ACCOUNT FORM** which we require you to complete. Please follow the instructions below:

SECTION ONE

Please complete Section One in order for us to enter you onto our system and raise your invoice. Please remember to sign this section



SECTION TWO

If you require a credit account with us, please complete this section. Please ensure that an authorised signatory signs this section



SECTION THREE

Please complete if you import goods into the UK. Without this authorisation, we will not be able to complete import customs clearances for yourselves



SECTION FOUR

This section is mandatory and authorises SFS to complete customs declarations on your behalf for both exports and imports



SECTION FIVE

Complete this section if you would like to ship goods to Europe under T1 Status (transit)



Registered in England no. 3536715. Registered Office: Units E, F & G, Griffin Industrial Park, Totton, Southampton, Hampshire. SO40 3SH. United Kingdom
T: +44(0)23 8086 0999 | sotonfreight.co.uk | DfT Regulated Agent

All business transactions subject to BIFA Standard Trading Terms & Conditions and UK Warehousing Association (UKWA), Latest Edition. Copies available upon request or from our website.





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CUSTOMER ACCOUNT FORM

SECTION ONE – Basic Contact Information - Please complete in order for us to enter you onto our system and raise your invoice. Please remember to sign this section



Full Company Legal Name (not trading name)	
Full Trading Address	

Telephone Number	
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Name of person responsible for shipping	
Person responsible for shipping email address	
Accounts Contact Name	
Accounts Email Address	
Where did you hear about us?	

We agree to Southampton Freight Services Ltd [Standard Trading Terms and Conditions \(BIFA and UKWA\) \(latest editions\)](#) and by signing this Form, we are confirming that we have read and understood them. According to GDPR law we also provide consent for SFS to add our email to their sales database. Please see our [GDPR policy](#)

Signature		Name	
Position		Date	



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SECTION TWO – Full Contact Information - If you require a credit account with us, please complete this section. Please ensure that an authorised signatory signs this section



Full Company Legal Name (not trading name) if different from Section 1			
Company Registration No		Vat/Tax ID Number	
EORI Number if applicable		Deferment Approval Number (if applicable)	
Date of Incorporation			
Registered Office Address (if different from Section 1)			
If part of a Group, please provide Group name including company registration number			

Company Type (e.g., PLC, Ltd, Partnership/Sole Trader, etc)	
Business Activity (please specify)	
Company Website Address	
Working hours	
Do you have your own Marine Insurance or Goods in Transit Insurance policy?	
I/We request to open a Credit Account in the name of	
With the proposed credit limit of (per month)	
Email address for sending invoices to	
Accounts Physical Address	
Accounts Telephone Number	

PLEASE SUPPLY US WITH A COPY OF ONE OF THE FOLLOWING: UTILITY BILL, VAT CERTIFICATE OR COMPANY REGISTRATION CERTIFICATE

We agree to settle the account in accordance with the credit terms of Southampton Freight Services Limited, which are 30 days from end of month. Duty/VAT invoices are excluded from these credit terms, and subsequently payable on receipt. Our account will remain on immediate payment terms until all the necessary credit checks have been completed. We agree to Southampton Freight Services Ltd [Standard Trading Terms and Conditions \(BIFA and UKWA Latest Editions\)](#) and by signing this Form, we are confirming that we have read and understood them. According to GDPR law we also provide consent for SFS to add our email to their sales database. Please see our [GDPR policy](#)

Authorised Signatory Only**		Name	
Position		Date	

** A person authorised to sign for and on behalf of the Company



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SECTION THREE – CDS Authorisation - Please complete if you import goods into the UK. Without this authorisation, we will not be able to complete import customs clearances for yourselves



On the 30th September 2022 the current CHIEF system is closing down to be replaced by CDS.

For all importers - It is vitally important that you register for CDS via your government gateway account, and that you authorise Southampton Freight Services as your customs broker in order to enable your import declarations to be processed and cleared. This is particularly important if you have your own deferment account or wish to make use of the new, 'Cash Account'.

Please click the links below for more information or feel free to contact us directly.

[Click here for our CDS Webpage](#)

[Click here to open the CDS Presentation](#)



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SECTION FOUR – Direct Representative - This section is mandatory and authorises SFS to complete customs declarations on your behalf for both exports and imports



Appointment of a Direct Customs Agent

I, _____ (i)
Having authority to sign on behalf of

A (name) _____ (EORI No.) _____ (ii)
Hereby appoint

B **Southampton Freight Services Ltd** _____ (EORI No.) **GB974826864000** _____ (iii)

to act on behalf of the entity named at A above in the capacity of **direct Customs agent** in accordance with Schedule 21 Customs Agents of the Taxation (Cross Border Trade) Act 2018. This authorisation is applicable to all consignments arriving in or departing from the UK.

This Appointment applies with effect from the date of signature until revoked by the entity named at A above.

The entity named at A above authorises the Customs agent named at B to delegate Customs clearance to sub-agents as a **direct Customs agent** of the declarant in all dealings with HMRC where circumstances necessitate.

The entity named at A authorises their representative, the Customs agent named at B, to declare goods to HMRC using

Deferment Approval Number: _____

VAT Number: _____

Note: In accordance with Clause 21 Customs Agents of the Taxation (Cross Border Trade) Act 2018, a Direct Customs agent acts in the name of and on behalf of another person. In relation to import/export declarations, the importer/exporter will be liable for any Customs debt arising from the declaration

Signed: _____

Position: _____

Dated: _____

Notes:

- (i) Name of person signing, who must have authority to sign on behalf of the importer or exporter.
- (ii) Legal name & EORI Trader Identification No. of importer or exporter.
- (iii) Legal name & EORI Trader Identification No. of representative or agent.



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SECTION FIVE – Community Transit Authorisation - Complete this section if you would like to ship goods to Europe under T1 Status (transit)



Community Transit Authority CTA0867

In consideration of use of a Community Transit Guarantee granted to us by Southampton Freight Services Ltd, for goods owned by us or under our control, or transported against our instructions; we hereby indemnify Southampton Freight Services Ltd in respect of all and any fines or charges which may be imposed by any EU, EFTA or Visegrad Customs Authority as liable against the non-discharge or mis-presentation of any Community Transit Document prepared by Southampton Freight Services Ltd for our benefit. We understand that we will become liable to charges and fines should a Community Transit Document (NCTS or T-Form), issued by Southampton Freight Services Ltd for our benefit and against our instruction not be properly presented to Customs in the stated Country of destination within eight days of issue and, further, that charges may become due although alternative commercial evidence of the particular transaction being satisfactorily finalized is to hand. We have been informed Customs Authorities sometimes insist evidence of discharge can only be confirmed by direct correspondence between the relative Customs Authorities and that neither Southampton Freight Services Ltd or any other party can influence that exchange. Therefore, it is necessary on occasion to accept charges/fines we believe should not be paid and to then pursue a refund from the relative Authority, by appeal if necessary. We accept that such charges may be demanded up to three years after the intended transaction, always against Southampton Freight Services Ltd as Principal to the Guarantee and that, however late or unreasonable such a charge or fine may appear, Southampton Freight Services Ltd must meet such a demand or UK H.M. Customs Excise would immediately withdraw their Community Transit Guarantee rendering them unable to maintain their business services. We undertake to make payment to Southampton Freight Services Ltd on demand to reimburse any Duties, Taxes, Levies and Fines which may be claimed by any EU, EFTA or Visegrad Customs Authority against the COMMUNITY TRANSIT GUARANTEE granted by Southampton Freight Services Ltd to cover goods which, at the time of export from the UK may be owned by us, or under our control, or for which we have issued an instruction to Southampton Freight Services Ltd. Upon receipt of evidence that Southampton Freight Services Ltd arranged payment of such a demand, we here undertake to reimburse Southampton Freight Services Ltd within seven days and will accept an interest penalty of 1% per month or part thereof. The above is a standing indemnity given by:

Company Name: _____ in favour of Southampton Freight Services Ltd, and cannot be cancelled following a transaction.

Name: _____

Authorised Signatory: _____

Position: _____

Date: _____



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